

EIC General Assembly

8 October 2024 – Online (Zoom)

Time:

13.30 – 15.00 / 1.30 – 3.00 pm *Reykjavik*
14.30 – 16.00 / 2.30 – 4.00 pm *London/Lisbon*

15.30 – 17.00 / 3.30 – 5.00 pm *Berlin/Rome*
16.30 – 18.00 / 4.30 – 6.00 pm *Helsinki/Istanbul*

Zoom meeting access:

<https://us06web.zoom.us/j/81631442878?pwd=vapnAYxUBmrKk8PwNxtKsBr37bOPxQ.1>

Meeting ID: 816 3144 2878

Passcode: 337028

Agenda

1. **Welcome** by *Heather Rogers (EIC Chair)*

1.1. Election of the scrutineer

1.2. Approval of the agenda

1.3. Approval of the record of the last General Assembly

Please see minutes of the 2023 EIC General Assembly [here](#).

2. **Discussion and Approval of the EIC annual report and its annual accounts**

Heather Rogers (EIC Chair), Andy Bray (EIC Treasurer), Barbara van der Linden (EIC Board Member). Please see Appendix 1 for the EIC Activity and Financial Report 2023/2024.

2.1. Report of the Statutory Auditors

3. **Discharge of the Board of Directors**, *Heather Rogers (EIC Chair)*

4. **Taking note of the EIC strategy (2022-2026) and budget (2024/2025)**

Barbara van der Linden (EIC Board Member), Andy Bray (EIC Treasurer)

4.1. **New business invited from the floor**

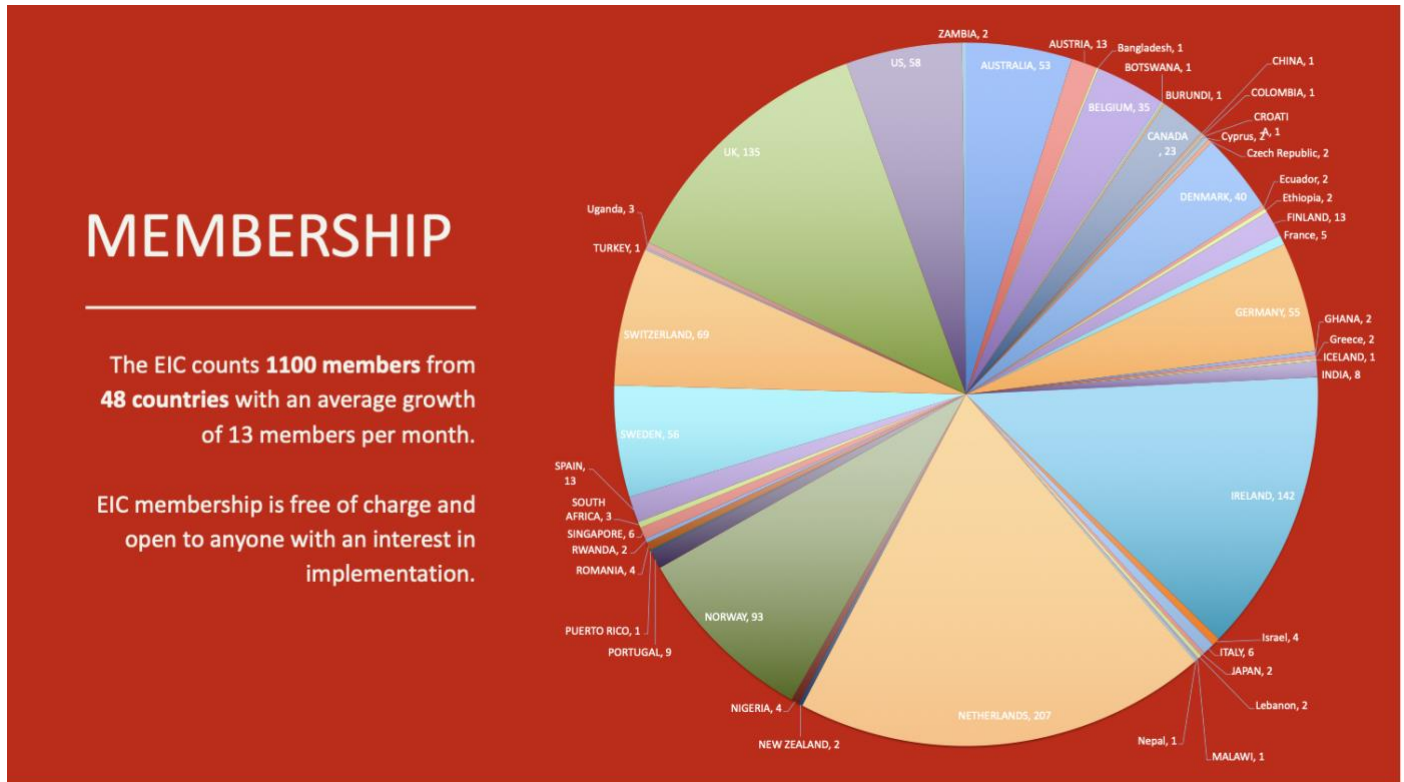
You can indicate any suggestions via the [registration link](#) or by sending an e-mail to info@implementation.eu by September 27, 2024.

5. **[Dr Annette Boaz](#)**, Professor of Health and Social Care, **in conversation with experts in the field:**

Being inclusive in implementation research and practice – what does it really mean?

We invite all EIC Members to join this conversation! There will be time for exchange between EIC Members/guest speakers in breakout rooms. Further information about the speakers will be shared soon. The conversation will be introduced by Jackie Dwane (*EIC Board Member*).

Appendix 1: EIC Activity and Financial Report 2023/2024



KEY EIC ACTIVITIES 2023 October* – now

2023 OCT - now

- Three-monthly Board meetings
- Implementation of the EIC Strategy 2021 – 2026
- EIC Member engagement
- Support EIC Working Groups and research projects

2022 SEPT - now

- Co-PI of the European Implementation Mapping Project (led by IfIS)

2024 JAN - now

- Planning of the 2025 European Implementation Event

2024 JAN

- UNC Scholarships

2024 MAR - APRIL

- Teaching at Barcelona Technology School

2024 SEPT

- UNC Scholarships

2024 JUNE

- Meeting with the 8 national implementation networks: update & input for EIC Strategy, EIE2025 contribution

* The activities since the last General Assembly in October 2023 are presented.

RESEARCH PROJECTS 2023/24



EUROPEAN IMPLEMENTATION MAPPING (EIM)

- Led by IfIS, EIC as project partner (Co-PI & part of research team)

REVERSE EU-PROJECT

- EIC is a member of the External Stakeholder Panel

OUTPUT AND ENGAGEMENT Oct 2023 – Aug 29, 2024



Newsletter:

- 2023: 8 Newsletters, 2024: 7 Newsletters
- Currently **1244 subscribers**

Social Media:

- LinkedIn / WhatsApp as main communication channels for EIE2025
- EIC is currently not active on Twitter / X

Implementer portraits:

- 29 portraits on the EIC website

Blogposts:

- 8 blogposts on EIC website

* as of August 29, 2023

EIC WORKING GROUPS

The EIC focuses on creating links between the individuals and groups working in implementation science and practice across Europe by establishing **open working groups**

➤ **EARLY CAREER IMPLEMENTATION PROFESSIONAL (ECIP)**

92 members, regular WG meetings, involvement in the EIE2025 programme planning, EIE2025 activities, involvement in research project, weekly "Writing Hour"

➤ **QUALITATIVE IMPLEMENTATION RESEARCH (EIC – QIR)**

➤ **IMPLEMENTATION IN PHYSIOTHERAPY**

Working Groups in preparation:

➤ **IMPLEMENTATION IN SOCIAL WORK**

➤ **IMPLEMENTATION EDUCATION AND TRAINING**

➤ **EIC BOARD ALUMNI**

EIC Financial Report - financial governance

- In 2022, EIC **moved** its legal '**home**' from **Denmark to Switzerland** and updated our **by-laws**.
- EIC is now hosted by *The Institute for Implementation Science in Health Care* (IfIS) at the University of Zurich. In September 2023, EIC was officially registered in Switzerland.
- EIC opened a bank account with their Swiss address.
- Thank you to Tom Jefford, who acts as **independent auditor** of the 2024/2025 EIC accounts.

EIC Finances 2023/2024

- A balance of €49,799 was carried forward by the new Board.
- **2023/2024** was a quiet year for EIC on the financial front.
- Financial activity to date has been concerned with routine and day to day operation of the EIC.

| Item | Time period | Income | Expense | Note |
|--|-----------------|--------------------|--------------------|------------------------|
| Account balance Sept 2023 | | € 49,371.03 | | |
| September 2023 – December 2023 | | | | |
| Running costs (Subscriptions, website) | Sept – Dec 2023 | | € 178.35 | |
| Secretarial services | July – Dec 2023 | | € 4,560.00 | |
| January 2024 – August 2024 (23.08.2024) | | | | |
| Running costs (Subscriptions, website) | Jan – Aug 2024 | | € 697.93 | |
| Secretarial services | Jan – July 2024 | | € 5,770.00 | |
| EIC Board Meeting Dublin | May-24 | | € 1,688.88 | |
| | | | | Current Balance |
| | | € 49,371.03 | € 12,895.16 | € 36,475.87 |

Approval by the General Assembly

The General Assembly will approve the EIC annual report, including the financial report, at the General Assembly on October 8, 2024.